



ROBERT L. SHAFER, MAYOR

Department of Building Safety & Inspection Services

Application for Sign Permit

Construction Address: _____

Owner's Name: _____

Contractor's Name: _____

Contractor's Address: _____

WV Contractor's License Number: _____

Contractor's Phone Number: _____

Size: _____ X _____

Square Footage: _____

Signs of less than 32 Square Feet -

\$25.00

Signs of greater than 32 Square Feet-

\$50.00

Total Costs of Signs: _____

Items Required with this Application:

1. A Site Plan showing dimensions of signs.
2. Description of proposed signs.
3. Number of signs.

Signature of Owner or Authorized Representative

____/____/____
Date Submitted

I plan to start project by: ____/____/____ and complete all the work by: ____/____/____

Application Approved by:

____/____/____
Date of Approval

Please list additional signs on space provided on back of this application.

1. Size _____x_____
2. Size _____x_____
3. Size _____x_____
4. Size _____x_____
5. Size _____x_____
6. Size _____x_____

- Square Footage _____
- Square Footage _____
- Square Footage _____
- Square Footage _____
- Square Footage _____
- Square Footage _____