Department of Building Safety & Inspection Services

Application for Sign Permit

Construction Address: ____________________________________________________________

____________________________________________________________________________

Owner's Name: _________________________________________________________________

____________________________________________________________________________

Contractor's Name: _____________________________________________________________

Contractor's Address: ____________________________________________________________

WV Contractor's License Number: _________________________________________________

Contractor's Phone Number: ______________________________________________________

Size: ___________ X ___________ Square Footage: _________________________________

Signs of less than 32 Square Feet - $25.00
Signs of greater than 32 Square Feet- $50.00

Total Costs of Signs: ___________________________________________________________

Items Required with this Application:
1. A Site Plan showing dimensions of signs.
2. Description of proposed signs.
3. Number of signs.

_________________________________ __/___/____
Signature of Owner or Authorized Representative Date Submitted

I plan to start project by: ___/___/____ and complete all the work by: ___/___/____

_________________________________ __/___/____
Application Approved by: Date of Approval

Please list additional signs on space provided on back of this application.
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<th>Size</th>
<th>Square Footage</th>
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<td>2</td>
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